

HIPAA HIGHLIGHT

If the contents you wish to discard contain sensitive or confidential information, (YES!!! This means PHI!!!)

Please make sure they make it to the right location!

So if the information is in need of a SHRED,

YOU MUST use the box labeled in RED!



Each employee is required to deliver the contents of their own boxes to the main Shred it box each night~

To make sure that the security of patient's info is airtight!